



Need to manage, store and find your paper, email and electronic documents fast?

Find what you need in seconds, reclaim wasted file storage space, and decrease your carbon footprint. Your organization's survival depends on not just managing information; it bets the farm on your ability to find and manage it quickly and efficiently.



File, Search and Manage any Document, File or Email

RECOLLECT™

RECOLLECT'S SCALABLE PRODUCT LINE

Recollect Desktop and Recollect Desktop Premier provide easy-to-use scanning and retrieval solutions for individuals and small businesses like Attorneys, Insurance Agents and Accounting professionals. Recollect Courier and Recollect Enterprise offer feature rich solutions for businesses large and small to find, organize, manage, and securely share information with other users in your organization.

FILING JUST GOT FASTER AND EASIER

Just put your documents in your Digital Copier/Scanner, and push the button. Your documents are automatically indexed, filed, and searchable in a matter of seconds. Store them just about anywhere, including removable media and/or network storage.



AND RETRIEVAL IS JUST AS FAST

Search for any word contained in the document you are looking for, and Recollect finds it quickly because each significant word in your document was automatically indexed with Recollect's built-in OCR capability during the scan and file process. Recollect search results display a prioritized list of documents that contain the search word, with a thumbnail view. When you display a page, the search words are highlighted.

RECOLLECT PRODUCT LINE

When it comes to information management, we deliver real value that you can count on.

RECOLLECT DESKTOP

Load Recollect Desktop onto your PC connected to All-In-One device or Copier/Scanner and simply scan your documents. Recollect Desktop automatically reads, OCRs, indexes, and stores them for you. Because the software indexes every word in each document, you can search for them using any words contained in the document. With the ability to retrieve scanned documents based on words in the content, you don't have to worry about naming your files.

RECOLLECT DESKTOP PREMIER

In addition to the ability to search and retrieve any scanned documents, Recollect Desktop Premier lets you find files and email stored on your computer or server. Simply select the directories and files for Recollect Desktop Premier to index, and it automatically indexes each word in every file, email and even attachments you specified. Now you can retrieve files and emails in seconds by searching for any words they contain.

RECOLLECT COURIER

With Recollect Courier you can manage files on your notebook or laptop, and access it from your network servers in seconds. This powerful OCR, scanning, indexing, storage and intelligent document management solution lets you duplicate your office filing cabinet structure on your computer or network server, so you can access your files from anywhere. Connecting to a Recollect server lets you use the software as a stand-alone application or as a client computer, so you can transfer documents between your PC and the server, as well as access documents stored on your network.

RECOLLECT ENTERPRISE

This is the heart-and-soul of the Recollect family of products. Whether your business is small or large, the three components that comprise Recollect Enterprise will revolutionize your business – and the way you look at information retrieval.

Enterprise Server

No matter what size your business is, you'll benefit from the multi-user networking capabilities of Recollect Enterprise Server. From user administration to document sharing, and security administration to document auditing, you can access the information you need, anytime, anywhere. It is designed as a distributed server, web-enabled application for multi-users operating in the Microsoft Windows server environment. Recollect Enterprise Server delivers the versatility of Java-based multi-platform client support, HTTP/XML Connector capabilities, and easy integration with ERP, CRM, EMR and other applications.

Recollect Officemate

Users who need to scan, index, store, search, and/or retrieve information, need Recollect Officemate. It resides in the server, so whenever you need Officemate, it will be loaded automatically from the server letting you retrieve information from any document on the server, saving you time and money.

Recollect Retriever

This application is similar to Officemate but is tailored for users who just need the ability to search and/or retrieve information. Recollect Retriever lets you search and retrieve any information that you've loaded onto your system using Recollect Officemate or Courier.

RECOLLECT WEB SERVER, WEB OFFICEMATE AND WEB RETRIEVER

Search, Retrieve, Manage, Secure and Remote access to documents

This three-component Java-based Web Server application allows you to access all of your documents stored on the Recollect Enterprise Server from the Intranet, no matter where you are in the world. Web Officemate and Web Retriever are identical to Enterprise Officemate and Retriever respectively, with the added functionality of being Intranet-enabled.

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